

Department Registration  
Contact **[Insert your name]**  
Telephone: 0131 659 6111 Ext. **XXXX**  
Email: **xxxxxxx@ros.gov.uk**  
DX 555400, Edinburgh 15

Date: **Leave blank if RR Referral being  
returned to Post Reg team for completion**

Our Ref: **XXXX**  
Your Ref: **XXXX**

Dear Sir or Madam

Title Number:

Subjects:

Proprietor:

I refer to your **email/letter** of ..... **[and return herewith the submitted documentation \* ]**.

The keeper is satisfied that the above title sheet contained the following manifest inaccuracy and what was needed to rectify was also manifest:

**Please provide details of the amended inaccuracy here\***

**If any part of enquiry does not require amendment give explanation of why it is not being done\***

Therefore, as required by section 80(2) of the Land Registration etc. (Scotland) Act 2012, the keeper has rectified the title sheet.

If we have identified an email address for you, a link to the updated title sheet will be sent to you in due course, otherwise a plain copy of the updated title sheet is enclosed.

I apologise for any inconvenience this may have caused. Should you have any queries please contact me using the contact details above.

Yours faithfully

**[Insert Your Name]**  
Registration Officer

**\* please delete/amend as appropriate**