



Registers of Scotland **Street name and house number enquiry**

Please supply the following information plus a copy of the Ordnance Survey map, highlighting the relevant property/ street name in question.

Map Reference	Title Number	Description of subjects described in documents.	Property Address as shown on existing O.S. Landline Data
		Postcode	
		In P.A.F? (Y/N)	In P.A.F? (Y/N)

Referred to Mapbase Maintenance by

Room Building Date:

Case mapped Sent to standover

Source confirming change of address (Application Form / Phone call to Agents / Letter from Council / Agents etc.)

*Attach copy for reference

To be completed by Mapbase Maintenance	
Ordnance Survey CR section	<input type="text"/>
Amended date of Maptile currently held in Mapbase Maintenance	<input type="text"/>
Reference Number/Map Order	<input type="text"/>
Referred to Ordnance Survey by	<input type="text"/> Date: <input type="text"/>
New Edition compared and released by	<input type="text"/> Date: <input type="text"/>

Response from Ordnance Survey

Cause of discrepancy

Non-chargeable

Land-line is in error - no charge to RoS.
Land-line updated and databanked.

Yes No

RoS don't have the current land-line data.
Current land-line data is accurate.

Yes No

Chargeable

RoS information incorrect
Current land-line data is accurate

No Yes

Both OS and RoS are incorrect
Land-line updated and databanked

Yes Yes

Maptile ordered via invoicing data supply advised

Correct version

Surveyor comments

Map files for re-supply

Date archived