

LRS: B section auto import function

The next improvement to the LRS being introduced as part of the registration project of the digital transformation programme (DTP) is the auto import of the B section in applications over the whole of a registered plot (DW's). This improvement will come into effect from Monday 7 March. A further staff notice will be published to confirm that this upgrade has been implemented.

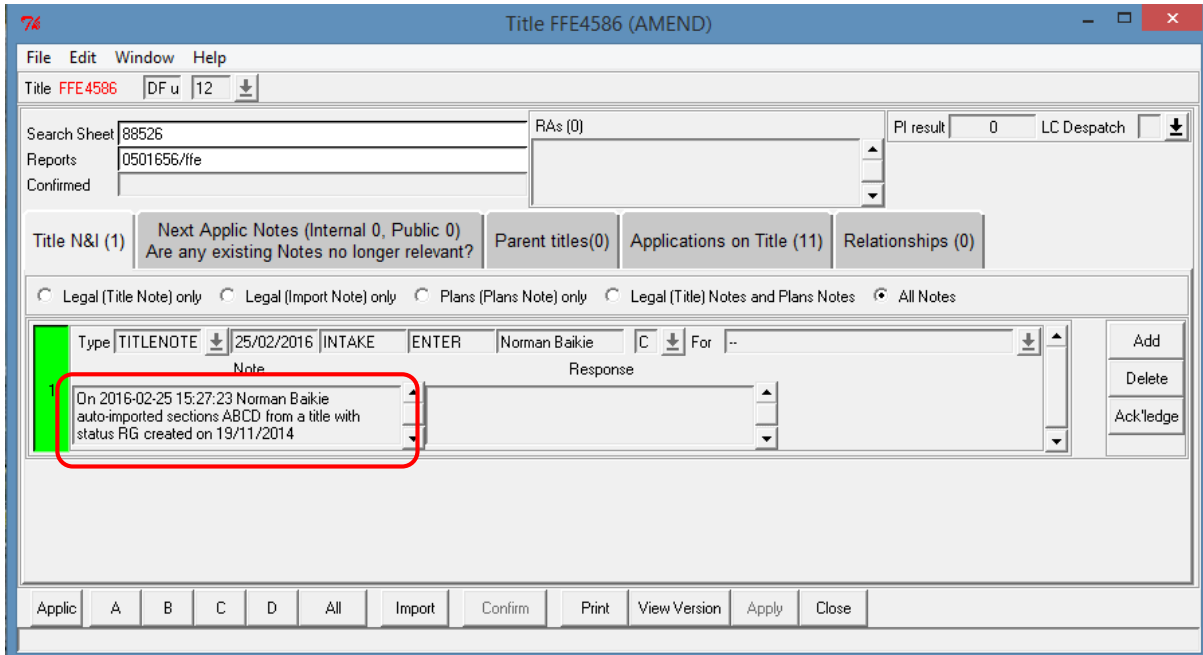
In November 2015 an upgrade was introduced to the LRS so that the C section was automatically imported from the existing registered version of the title sheet in the same way that the A and D sections are imported into a DW. This was introduced as part of a number of measures aimed at reducing the possibility of errors occurring in the C section of the title sheet. At that time it was suggested that the B section should also be automatically imported from the registered version at create stage. This is now being introduced and will operate in a very similar way to the C section auto import function.

A feature is being included which users will be familiar with from the C section. If the settler attempts to import the B section manually from the prior registered version then a message will appear stating that "The B section was auto imported at intake settle. This action will result in a duplicate entry". The settler can click "Ok" to continue past this message but this will result in a duplicate entry in the B section. In most cases the settler should click "Cancel" which will return them to the import screen. They can then import the applicants from their application into the B section. Please note that this feature may not be implemented on the same day as the B section auto import function. If this is the case, it will follow shortly afterwards.



Therefore DW settlers should note that they will no longer require to import the B section from the registered version. As the B and C sections are both now automatically imported, there is no need to manually import any sections from the registered version of the title.

The title N&I note which is automatically generated to confirm that the sections of the title sheet were auto-imported will now refer to sections 'ABCD', rather than 'ACD'. This note states that the A, B, C and D sections were auto-imported and includes the name of the intake officer, the date and time that the import took place and the date of registration of the registered version from which the title was imported.



The processes for DW settlers in the 2012 Act registration manual are in the process of being updated to take into account these changes.

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