

Plans Referral

Name			Date
Room & Building	Business Unit	Team	Parent Title No. <i>(if applicable)</i>
Title Number	Address		

Include copies of all relevant documentation which could comprise prints from SSI, SDB, County Series etc.

Guidance for referrals can be found in the Plans Manual Section 8.12 and in Plans Memo 07.

Also Section 8.12.11, and in particular Section 8.12.11.3 provides assistance on Certified / DIR Plans.

